



Resolution No. 3

Resolution of the Charter Revision Commission to allow remote participation by Commissioners with an extraordinary circumstance.

WHEREAS, pursuant to section 103-a of the Public Officers Law, the Charter Revision Commission (hereafter “the Commission”) held a public meeting on January 7, 2025, at which it considered the adoption of a resolution to allow certain use of videoconferencing to conduct its meetings pursuant to the requirements of Article 7 of the Public Officers Law (also known as the Open Meetings Law); and

WHEREAS, remote participation in Commission meetings offers flexibility to Commissioners and benefits the public by enabling greater participation in the meeting process.

Now, therefore, be it RESOLVED that, the use of limited videoconferencing to conduct meetings of the Commission is hereby authorized in conformance with the requirements of the Open Meetings Law and this Resolution;

THAT a minimum number of Commissioners, sufficient to constitute a quorum of the Commission, shall be present in a physical location or locations where the public can attend in person; and

THAT where a quorum of Commissioners is physically present at a Commission meeting where the public can attend in person, any Commissioner not needed to fulfill the Commission’s quorum requirement may attend and participate in such meeting by videoconference from any location, and without providing access to members of the public to such location, provided that such Commissioner is unable to physically attend the meeting due to a disability or to extraordinary circumstances, which include illness, caregiving responsibilities, and any other significant or unexpected event that precludes the Commissioner’s physical attendance at such meeting; and

THAT a Commissioner participating in a meeting by videoconference shall be capable of being seen, heard and identified by members of the public while the open portion of such meeting is occurring, except when the Commission is in executive session; and

THAT any Commissioner wanting to participate in a meeting of the Commission by videoconference shall, prior to such meeting, notify the Executive Director of such Commissioner’s intent to do so and obtain their consent thereto; and

THAT when any Commissioner, pursuant to this Resolution, participates in a meeting of the Commission by videoconferencing from a location that is not open to the public due to a disability or to extraordinary circumstances, the Commission shall provide the opportunity for members of the public to view such meeting by video, and to participate in proceedings by videoconference in real time where public comment or participation is authorized; and

THAT the authorization described in this Resolution applies also to meetings of any committees or subcommittees of the Commission. This Resolution shall take effect on January 8, 2025.

Dated: January 7, 2025

Confirmed by a vote of _____ in favor, _____ opposed, and _____ abstentions.