



## Resolution No. 1

### **Resolution of the Charter Revision Commission to designate staff and establish authority to conduct business of the Commission.**

WHEREAS, on December 12, 2024, the Mayor of the City of New York established the Charter Revision Commission pursuant to section 36(4) of the Municipal Home Rule Law of the State of New York; and

WHEREAS, the Mayor of the City of New York has appointed thirteen individuals to serve as the New York City Charter Revision Commission (hereafter “the Commission”) pursuant to section 36(4) of the Municipal Home Rule Law; and

WHEREAS, this Resolution is intended to promote the effective functioning of the Commission as it undertakes its mandate of reviewing the New York City Charter in its entirety; and

Now, therefore, be it RESOLVED that the Commission hereby appoints Alec Schierenbeck as Executive Director of the Commission;

And may it be further RESOLVED, that consistent with section 36 of the Municipal Home Rule Law, the Executive Director shall have the power to conduct the day-to-day business of the Commission, including but not limited to the authority to enter contracts on behalf of the commission, appoint and remove staff, fix their compensation, and establish policies and procedures for staff necessary to ensure the professional and orderly conduct of the staff’s work;

And may it be further RESOLVED, that the Executive Director may request and accept any and all services, facilities, materials, data or funds on behalf of the Commission in accordance with Municipal Home Rule Law § 36;

And may it be further RESOLVED, that the Commission delegates to the Chair, who may further delegate duties to the Executive Director, the power to take all steps necessary, consistent with any actions taken by the Commission, to ensure that the Commission meet as appropriate, including scheduling and providing notice of meetings and hearings, and preparing and distributing agendas and determining the order of business for meetings and hearings.

Dated: January 7, 2025

Confirmed by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, and \_\_\_\_\_ abstentions.